



# K&S Associates, Inc.

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WWW.KSGCSTL.COM

## TRADE APPLICATION FOR JOBSITE EMPLOYMENT

### APPLICATION FOR EMPLOYMENT

PRE-EMPLOYMENT QUESTIONNAIRE AN EQUAL OPPORTUNITY EMPLOYER

#### PERSONAL INFORMATION

DATE \_\_\_\_\_

NAME \_\_\_\_\_  
LAST FIRST MIDDLE

PRESENT ADDRESS \_\_\_\_\_  
STREET CITY STATE ZIP

PERMANENT ADDRESS \_\_\_\_\_  
STREET CITY STATE ZIP

PHONE NO. ( ) \_\_\_\_\_ ARE YOU 18 YRS OR OLDER? \* \_\_\_\_\_ YES \_\_\_\_\_ NO

HAVE YOU BEEN CONVICTED OF ANY OFFENSE OTHER THAN A MINOR TRAFFIC VIOLATION \*\* \_\_\_\_\_ YES \_\_\_\_\_ NO

DESCRIBE:

\_\_\_\_\_  
\_\_\_\_\_

ARE YOU ABLE, AT THE TIME OF EMPLOYMENT TO SUBMIT VERIFICATION OF YOUR LEGAL RIGHT TO WORK IN THE US? \_\_\_\_\_ YES \_\_\_\_\_ NO NOTE: IF HIRED, YOU MUST COMPLETE THE I-9 FORM REQUIRED BY THE US IMMIGRATION AND NATURALIZATION SERVICE NO LATER THAN THREE (3) BUSINESS DAYS AFTER YOUR DATE OF HIRE.

\* THE AGE DISCRIMINATION ACT OF 1967 PROHIBITS DISCRIMINATION ON THE BASIS OF AGE WITH RESPECT TO INDIVIDUALS WHO ARE AT LEAST 40 BUT LESS THAN 70 YEARS OF AGE.

\*\* YOU WILL NOT BE DENIED EMPLOYMENT SOLELY BECAUSE OF A CONVICTION RECORD, UNLESS THE OFFENSE IS RELATED TO THE JOB FOR WHICH YOU HAVE APPLIED.

#### PHYSICAL RECORD:

DO YOU HAVE ANY PHYSICAL LIMITATIONS, INCLUDING BUT NOT LIMITED TO HEART TROUBLE, BACK TROUBLE, LOSS OF HEARING OR POOR EYESIGHT, THAT PRECLUDE YOU FROM PERFORMING ANY WORK FOR WHICH YOU ARE BEING CONSIDERED? \_\_\_\_\_ YES \_\_\_\_\_ NO IF YES, WHAT CAN BE DONE TO ACCOMMODATE YOUR LIMITATION?

PLEASE DESCRIBE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IN CASE OF EMERGENCY, PLEASE NOTIFY:

NAME: \_\_\_\_\_  
HOME ADDRESS \_\_\_\_\_ HOME PHONE (\_\_\_\_) \_\_\_\_\_  
WORK ADDRESS \_\_\_\_\_ WORK PHONE (\_\_\_\_) \_\_\_\_\_

IMPORTANT: PLEASE READ AND SIGN

1. I DECLARE THAT ALL STATEMENTS AND ANSWERS IN THIS APPLICATION ARE TRUE AND COMPLETE AND AGREE THAT ANY UNTRUTH, MISLEADING ANSWER, OMISSION, CONCEALMENT OR FAILURE TO ANSWER ANY QUESTION FULLY, COMPLETELY AND ACCURATELY WILL BE GROUNDS FOR TERMINATING MY EMPLOYMENT IRRESPECTIVE OF WHEN IT IS DISCOVERED.
2. I AUTHORIZE MY EMPLOYER OR MY EMPLOYER'S AGENT TO INVESTGATE MY REFERENCES, TO COMMUNICATE WITH MY FORMER EMPLOYERS CONCERNING THE SAME, AND TO MAKE AN INDEPENDENT INVESTIGATION OF MY CHARACTER, CONDUCT AND EMPLOYMENT RECORD AND TO KEEP AND PRESERVE RECORDS OF SUCH INVESTIGATIONS. ADDITIONALLY, I RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHGING INFORMATION TO K&S ASSOCIATES.
3. I AGREE THAT UPON TERMINATION OF MY EMPLOYMENT, I WILL RETURN ALL COMPANY PROPERTY AND RECORDS IN MY POSSESSION.
4. IF EMPLOYED, IAGREE TO READ AND COMPLY WITH COMPANY RULES, REGULATIONS AND POLICIES.
5. I UNDERSTAND THAT ALL EMPLOYEES OF THE COMPANY ARE EMPLOYEES AT WILL AND, AS SUCH, ARE FREE TO RESIGN AT ANY TIME WITHOUT REASON OR NOTICE. NOTHING CONTAINED IN THE EMPLOYEE HANDBOOK OR ANY OTHER DOCUMENT PROVIDED TO THE EMPLOYEE IS INTENDED TO BE, NOR SHOULD IT BE, CONSTRUED AS A GUARANTEE THAT EMPLOYMENT OR ANY BENEFIT WILL BE CONTINUED FOR ANY PERIOD OF TIME. ANY SALARY FIGURES PROVIDED TO AN EMPLOYEE IN ANNUAL OR MONTHLY TERMS ARE STATED FOR THE SAKE OF CONVENIENCE OR TO FACILITATE COMPARISONS AND ARE NOT INTENDED AND DO NOT CREATE AN EMPLOYMENT CONTRACT FOR ANY SPECIFIC PERIOD OF TIME.

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

NOTICE TO EMPLOYEES:

According to OSHA, you are hereby notified that you have the right of access to your relevant exposure and medical records as required by OSHA Section 1910.20.

1. Any records that may be required by this OSHA requirement will be kept at your employer's main office, or at the following address:

516 Hanley Industrial Court  
St Louis, MO 63144

2. The person responsible for maintaining and providing access to these records at the main office is the Safety Officer or CFO. The persons responsible for handling the records at the address or the than the main office is as follows:

CFO  
(314) 647-3535

Prepared by AGC Accident Prevention Committee for contributors to the St. Louis Construction Training and Advancement Foundation.